

AUTIS Grant Program

The Association for Users of Telecommunications and Information Systems (AUTIS) is pleased to announce the availability of grant funds to assist non-profit or charitable organizations (schools, libraries and clinics, etc.) in the acquisition and implementation of telecommunications or computer –related equipment. Grant funds are made available:

- To foster the mission of AUTIS, which is “to promote the advancement of professional and technical knowledge in telecommunications, video and information systems management technologies.”
- To assist organizations in operating more efficiently through the use, acquisition and upgrading of technological skills

Grant funds will be distributed as follows: **one award will be made up to a maximum of \$1,000.**

Eligible Applicants

To qualify for a grant award an organization must:

- § Be based in Arkansas
- § Have a demonstrated need for funding
- § Contribute to the health, welfare, or well-being of Arkansas citizens
- § Use the telephone/computer equipment to enhance the quality/quantity of service provided
- § Demonstrate a willingness to maximize the use of grant funds by matching costs

Deadline for Submission: **April 4, 2008**. Awards will be announced on or before **May 23, 2008**. Project year extends from June 1, 2008 – May 31, 2009.

Instructions for Application Format:

Each application submitted must include the following components arranged in the order and manner specified. Applications are limited to four (4) typed pages. Pages should be numbered sequentially beginning with the Cover Page as Page1.

Page 1:

Cover Page – should include project title, date, name of organization, address, telephone number, electronic mail address (if available), printed name and signature of project director.

Page 2:

Project Abstract – a fifty (50) word maximum description of the project, including demonstration of need for funding and project objective (s).

Description of Organization - a fifty (50) word maximum overview of the organization and its mission.

Page 3

Narrative

Each application should answer the following in the order listed:

	Max Points
1. Describe the problem that led to the request for this grant.	30
2. Describe how you intend to solve the problem.	40
3. How has the problem and its solution impacted on the local community?	20

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Budget Form

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An itemized account of equipment/software needed, including matching costs to be supplied by applicant and detailed explanation where appropriate. Matching costs can be represented as in-kind contributions, such as donated software, services and etc. Matching costs should exclude salaries and maintenance contracts. Internet access costs should not exceed \$200.00.

If the \$200.00 will not cover Internet access for a full year, continued internet usage for the remainder of the year should be addressed with a full explanation of how the usage will be sustained after funding runs out.

All score sheets become the property of AUTIS and will not be shared with the applicant. The decision of the judges will be final. Submission of an application confirms that the applicant agrees to forfeit all rights to these documents.

Deadline for Submission:

Applicants should submit one signed original plus four printed copies. One electronic copy may be substituted for the four printed copies. The electronic copy must be in Word format and may be delivered on diskette or attached to an electronic mail message. Deliver proposals to:

Barbara Blaylock
AUTIS Grant Chairman
UALR Computing Services
2801 S. University
Little Rock, AR 72204
E-mail address: bjblaylock@ualr.edu

Closing date for receipt of proposals is **April 4, 2008**.
Awards will be announced on or before **May 23, 2008**.

Applications received after the deadline will not be reviewed. The applicant is responsible for ensuring that the application is delivered by the required time and assumes all risks of mailed and electronic delivery.

Note: Acceptance of a grant award from AUTIS is understood as acceptance of:
(1) the right by AUTIS to use the recipient's name(s) and proposed use of the funds in press releases and promotional material;
(2) at the end of the project year, the recipient will be required to submit a written evaluation of the success of the project no later May 8, 2009. The recipient will via this document and/or in person present an evaluation of the project at the 2009 AUTIS annual conference

BUDGET EXPENDITURE CATEGORY	TOTAL COST	AMOUNT FROM AUTIS GRANT	AMOUNT FROM IN-KIND Contributions (MATCHING FUNDS)
<p>Equipment Items may include hardware, computers, computer workstations, file servers, connectivity hardware, peripherals, etc.</p>			
<p>Supplies Amounts paid for material items of an expendable nature that are consumed, worn out or deteriorated through use. Items may include software, books, manuals, paper, binders, etc.</p>			
<p>Purchased Professional and Technical Services Services which by their nature must be performed only by persons with specialized knowledge and skills. Included are the services of installers, technicians, programmers, etc. (non-employee)</p>			
<p>Salaries Salaries for special project personnel may be included. Salaries of existing employees with existing job responsibilities may not be supplanted or supplemented by grant funds.</p>			
<p><u>Other</u></p>			
<p>Total Operating Budget</p>			